

Manual 15

Particulars of Facilities Available to Citizens for Obtaining Information

[Section 4(1)(b)(xv)]

Sr. No	Facility Available	Nature of Information Available	Working Hours
1.	Website https://www.igdtuw.ac.in/	<ul style="list-style-type: none"> • Statutory Bodies (Board of Management, Planning Board, Academic Council, Finance Committee) • Academics • Administration • Programs offered • Examination procedure & Results • Admissions/ Counseling • Facilities like Seminar Hall, Conference Hall, Auditorium, Hostel facilities (Girls), Play-ground, Common room, dispensary, Library • Academic Calendar • Timetable • Norms and Ordinances (All Statutes, Ordinances and Regulations approved by the statutory authorities) • Syllabus • Placement • Students Life • Laboratories • Admission Policy and Information Bulletin for Students along with Forms 	Round the Clock
2.	Admission Help Line https://www.igdtuw.ac.in/	<ul style="list-style-type: none"> • Admission helpline is the most important part of the University • It provides help regarding admission procedures, results, qualifying examination and every activity that occur during admissions. • Details of each programme offered by the University • Dates of CET, Last date of each programme, Date of CET result declaration • Eligibility criteria of various programmes offered • Seat distribution - General Delhi/Outside Delhi), SC, ST, Defence, Physically handicapped categories. 	*Monday to Friday (10 A.M. to 5 P.M.)

		<ul style="list-style-type: none"> • Fee structure • Minority seats and Foreign Students. • Lateral Entry • About the University recognition. • All examination queries • CET results. • Issue of Admit Card & postal status • Details of procedures followed by University in various entrance Examination related problems. • All academic queries • Counseling schedules • Last year details of counseling • Placements offered by the University. • Admission procedure (Counseling) followed by the University for Delhi and Outside Delhi region candidates. • Date & timings of counseling • Venue for counseling • Seat matrix • Document to be taken at the time of counseling. 	
--	--	---	--

*** Admission help line will become active after release of admission brochure. The Phone no. will be announced on website at appropriate time.**